



# CATHOLIC WAR VETERANS

OF THE UNITED STATES OF AMERICA, INC.

OD

**National Headquarters**  
 P.O.Box 5356  
 Astoria, NY 11105-5356  
 Telephone: (703) 549 – 3622  
 Fax: 703-684-5196

<b>National Officer of the Day Report Form</b>	<b>For Membership Year</b>
--	----------------------------

<b>For Reporting Period – check one</b>	<b>June 16 – December 31</b>	<b>January 1 – June 15</b>
	<b>First Half Report Due: January 15</b>	<b>Second Half Report Due: June 15</b>

<b>Report from Echelon – check one</b>	<b>Post</b>	<b>Chapter</b>	<b>Dept</b>	<b>Name or No.</b>
--	-------------	----------------	-------------	--------------------

<b>Officer of the Day's Name</b>	
----------------------------------	--

<b>Printed Mailing Address</b>	
--------------------------------	--

	Activity	Number	Man Hours	Yes	No
1	Do you and your Post Officers have a Ritual Book?				
2	Do you open and close meetings according to the Ritual?				
3	Did you have a formal Installation of Officers? <i>Include practice hours</i>				
4	Does the Unit have an Installation Team? <i>Include practice hours</i>				
5	Did the Unit have an Induction Ceremony for New Members?				
6	Does the Unit have an Induction Team? <i>Include practice hours</i>				
7	Does the Unit have a Color Guard Detail? <i>Include practice hours</i>				
8	Does the Unit have a Drill Team? <i>Include practice hours</i>				
9	Have you explained the makeup of the CWV meeting and "No Man's Land"?				
10	Have you reviewed the US Flag Law with the members?				
11	Do you review the wearing of the CWV Uniform and cap?				
12	Do you render a written OD Report at meetings?				
13	Post OD's – Have you filed copies of your meeting reports with State Dept?				
14	Post /Dept OD's – Have you filed copies of your Post's reports with Nat'l Dept?				
15	As the OD – Do you have a CWV cap?				
16	As the OD – Do you have a CWV Uniform – white shirt, black pants?				
17	As the OD – Do you have a CWV Blazer?				
18	How many meetings have you missed during the year?				

**Activities performed by OD and Unit (fill in numbers and manhours below)**

Activity	Number	Man Hours	Activity	Number	Man Hours
Regular Post Meetings			Other Flag Ceremonies: Little League, Boy Scouts, etc.		
Military Funerals					
Corporate Communion			Veterans Day Parade		
Funeral Rosary or Wake Service			Veterans Day Ceremony		
Memorial Day Mass					
Memorial Day Ceremony					
Flag Day Ceremony					

<b>Form Disposition:</b> Send Report to ALL Echelons	Officer of the Day should send a copy of this Report to <b>ALL</b> higher Echelon OD's. (copy to each the Chapter, Department and National OD's). Follow the Reporting Requirements listed in the National OD Program.
---	---