



# CATHOLIC WAR VETERANS

OF THE UNITED STATES OF AMERICA, INC.

## 3VC

**National Headquarters**  
P.O. Box 5356  
Astoria, NY 11105-5356  
Telephone: (703) 549 – 3622

<b>National 3<sup>rd</sup> Vice Commander Report Form</b>				<b>For Membership Year</b>			
<b>For Reporting Period – check one</b>		<b>June 1 – December 31</b>			<b>January 1 – May 31</b>		
		<b>First Half Report Due: January 15</b>			<b>Second Half Report Due: June 15</b>		
<b>Report from Echelon – check one</b>		<b>Dept</b>	<b>Chapter</b>	<b>Post</b>			<b>Name or No.</b>
<b>3<sup>rd</sup> Vice Commander's Name</b>							
<b>Printed Mailing Address</b>							
Activity		No. of Youth Entrants		Assistance		Total Financial Expenditures	
1	<b>Veterans Day Patriotic Poster Contest</b> 3 <sup>rd</sup> - 5 <sup>th</sup> Graders						
2	<b>Keep Christ in Christmas Poster Contest</b> 3 <sup>rd</sup> thru 5 <sup>th</sup> Graders						
3	<b>Valentine's Day Coloring Book Contest</b> K – 2 <sup>nd</sup> Grades						
4	<b>Easter Poster Contest</b> 6 <sup>th</sup> - 8 <sup>th</sup> Graders						
5	<b><i>What the American Flag Means to Me</i></b> <b>Essay Contest</b> 6 <sup>th</sup> - 8 <sup>th</sup> Graders						
6	<b>Patriotic School of the Year</b>						
7	<b>Thomas J. Cuite Scholarship Donations</b>						
8	<b>Post Scholarship Program</b>						
9	<b>Dept /Chapter Scholarship Program</b>						
10	<b>Thomas J. Cutie Scholarship</b> # of Applicants Submitted						
<b>TOTALS:</b>							
<b>Form Disposition</b>		<b>3<sup>rd</sup> Vice CDR's should send a copy of this Report to ALL higher Echelon 3VC's (send one copy to each: the Chapter, Department and National 3VCs). Follow the Report requirements/deadlines listed in the National 3VC Program.</b>					
Report must go to ALL Echelons							

## Guidelines for Completing Youth Activities Report

### Items # 1 thru 6 – National Contests

- For Post Reports: Complete No. of actual youth participating in each program
- For Chapter or Dept. Reports: Insert No. of Posts participating in each program

### Item # 7 – Thomas J. Cutie Scholarship Donations

If a Post, Chapter or Dept. sponsors a Special Fundraiser program with the proceeds going to this National Scholarship Fund, identify the Fundraiser in the Assistance Column (bingo, raffle, special function profits, etc.)

### Item # 8 – Post Scholarship Program (*Depts. and Chapters leave this line blank*)

Please note in the Assistance Column if this program is for high school or college tuition. Include the amount of each Scholarship/Grant in the Financial Expenditures Column.

### Item # 9 – Department / Chapter Scholarship Program

Posts having youth participants in a Department or Chapter Scholarship program should complete this item, leaving the Assistance Column blank.

Sponsoring Depts. and Chapters – please indicate number of Posts participating in the Youth Entrants Column; note in the Assistance Column if this program is for high school or college tuition. Include the amount of each Scholarship/Grant in the Financial Expenditures Column.

## REPORTS

Third Vice Commanders at each echelon are responsible for submitting two semi-annual reports. A copy of these Reports should be sent **directly to EVERY higher echelon Officer of the Day** (one copy to Chapter, one to Department and one to National) for each Reporting Period. Reports can be sent as an e-mail attachment. Please time your reports to arrive at each higher Echelon as follows:

**ATTN: Chapter & Dept Officers of the Day** – forward a copy of ALL reports received from subordinate Echelons, along with your OWN report to higher Echelons.

- Reports from Post to Chapter by January 1 and June 1
- Reports from Post and Chapter to Department by January 10 and June 10
- Reports from Post, Chapter and Department to National by January 15 and June 15

All reports should be submitted on the 3<sup>rd</sup> Vice Commander Report Form attached to this program. Feel free to add additional sheets, pictures, etc. that detail your Program.